

EAST TENNESSEE HUMAN RESOURCE AGENCY, INC.

Policy Council of the Board
Rothchild's Event Center, Knoxville, Tennessee
March 10, 2020

The Policy Council of the East Tennessee Human Resource Agency Board of Directors held their regular Policy Council Meeting on February 11, 2020, at the ETHRA Administrative Office in Knoxville, Tennessee. The following Policy Council members were present:

Ron Woody, Chair	Roane County
Trey Dykes, Vice-Chair	Cocke County
Mark Potts, Secretary	Jefferson County
Joe Brooks, Treasurer	Claiborne County
Terry Frank	Anderson County
E.L. Morton	Campbell County
Greg Leach	Campbell County
Anna Beth Walker	Claiborne County
Mike Byrd	Grainger County
Jerri Etta Bishop	Grainger County
Ronda Davis	Jefferson County
Sharon Heidel	Morgan County
Jerry Johnson	Roane County
Jeff Tibbals	Scott County
Larry Waters	Sevier County

The following Policy Council members were not present:

Richard Briggs	State Senator
Kent Calfee	State Representative
Crystal Ottinger	Cocke County
Bill Brittain	Hamblen County
Jane Jolley	Knox County
Winnie Wilson	Knox County
Buddy Bradshaw	Loudon County
Jack Qualls	Loudon County
David Buchanan	Blount County
Stacy Chambers	Monroe County
Brian Langley	Morgan County
Lynn Ramsey	Cocke County
Jane Howes	Sevier County
Tom Byrge	Anderson County
Richard Kirkland	Monroe County
Tom Taylor	Blount County
Jason Bailey	Union County
Marty Smith	Union County

CALL TO ORDER

The meeting was called to order by the Chair, Ron Woody.

MINUTES OF THE PREVIOUS MEETING

Minutes of the previous meeting were mailed and e-mailed to members as part of the agenda package.

MOTION: TO APPROVE THE MINUTES AS WRITTEN. MOTION WAS THEN MADE BY JEFF TIBBALS AND SECONDED BY JERRY JOHNSON. THE MOTION PASSED.

FINANCIAL REPORT

Mayor Joe Brooks reviewed the financial report for the period ending JULY - JANUARY FY 2020. Mayor Brooks asked if there were any questions regarding the financial report. There were no questions.

MOTION: TO APPROVE ETHRA'S FINANCIAL REPORT FOR THE PERIOD ENDING JULY - JANUARY FY 2020 AS PRESENTED. MOTION WAS MADE BY JEFF TIBBALS AND SECONDED BY TREY DYKES. THE MOTION PASSED.

EXECUTIVE DIRECTOR'S REPORT

Gary Holiway, Executive Director, reported to the Policy Council of the published 2020 - 2021 Preliminary Budget. Mr. Holiway directed the Council to page 10 of the 2020 Report to the Region pamphlet that was provided in each member packet. Mr. Holiway stated that while no definite figures were available with regard to the budget at this time, he would expect them by May or June 2020.

RON WOODY ASKED FOR A MOTION TO RECOMMEND THE 2020 - 2021 PRELIMINARY BUDGET TO THE FULL BOARD AS PRESENTED. MOTION WAS MADE BY JERRY JOHNSON AND SECONDED BY TREY DYKES. THE MOTION PASSED.

Mr. Holiway reported that the 2020 - 2021 Membership Schedule would be the same as the previous year. He explained that a minimum was set at \$6,000 and a maximum was set at \$10,000 and each amount would have an additional \$1,000 added as a grant match.

RON WOODY ASKED FOR A MOTION TO RECOMMEND THE 2020 - 2021 MEMBERSHIP SCHEDULE TO THE FULL BOARD AS PRESENTED. MOTION WAS MADE BY JOE BROOKS AND SECONDED BY JEFF TIBBALS. THE MOTION PASSED.

Mr. Holiway noted that the 2020 Report the Region and Customer Service Report would be deferred to the Annual Meeting.

Mr. Holiway gave report on the 2020 - 2021 Work Plan and referenced pages 12, 13, and 14 of the 2020 Report to the Region pamphlet that was included in each member packet.

RON WOODY ASKED FOR A MOTION TO RECOMMEND THE 2020 - 2021 WORK PLAN TO THE FULL BOARD AS PRESENTED. MOTION WAS MADE BY MARK POTTS AND SECONDED BY TREY DYKES. THE MOTION PASSED.

Mr. Holiway then introduced Aaron Bradley, AAAD Program Manager. Mr. Bradley presented the 2021 Area Plan Update. An executive summary that was included in each member packet offered supporting documentation for the next year of July 1, 2020 - June 30, 2021. Mr. Bradley reported that plan is on a three-year cycle. Mr. Bradley also noted that the Plan had an April 1, 2020, deadline for submission to the state. Mr. Bradley ask for approval to submit the Plan as presented.

MOTION: TO APPROVE AREA PLAN UPDATE FOR 2021 AS PRESENTED.
MOTION WAS THEN MADE BY JOE BROOKS AND SECONDED BY JERRY JOHNSON.
THE MOTION PASSED.

OTHER BUSINESS

Mr. Woody asked if there was any other business.

ADJOURNMENT

There being no further business, the meeting was adjourned on a motion made Mark Potts, and seconded by Joe Brooks.

Approved
Paul Bailey
5/14/2020