

The members of the East Tennessee Human Resource Agency Board of Directors held their regular board meeting on December 10, 2024, at the ETHRA Executive offices, 9111 Cross Park Drive, Suite D-100, Knoxville, Tennessee, 37923.

The following Board members were present:

Glenn Jacobs	Knox County
Ron Williams	City of Farragut
Rob Mathis	Cocke County
Mitch Ingram	Monroe County
Mike Byrd	Grainger County
Joe Brooks	Claiborne County
Mark Potts	Jefferson County
Neal Pucciarelli	Cumberland Gap
Wade Creswell	Roane County
Terry Frank	Anderson County
Trey Dykes	City of Newport
Chris Cutshaw	Hamblen County
Richard Briggs	State of Tennessee

PUBLIC COMMENTS

Vice-Chair, Glenn Jacobs, opened the meeting and asked if there were any public comments. There were no public comments.

CALL TO ORDER

Vice-Chair, Glenn Jacobs, called the meeting to order at 10:35 a.m.

ROLL CALL

Vice-Chair, Glenn Jacobs, asked for the roll call to be conducted. After roll call, the meeting proceeded. There was a quorum.

APPROVAL OF AGENDA

MOTION: APPROVAL OF AGENDA FOR DECEMBER 10, 2024 WAS MADE BY RON WILLIAMS AND SECONDED BY TREY DYKES. THE MOTION PASSED.

MINUTES OF THE LAST MEETING

Minutes of the previous meeting were mailed and e-mailed to members as part of the agenda package.

MOTION: APPROVE THE MINUTES OF THE November 12, 2024, MEETING MINUTES AS WRITTEN. MOTION WAS MADE BY MARK POTTS AND SECONDED BY JOE BROOKS. THE MOTION PASSED.

FINANCIAL REPORT

Secretary, Rob Mathis, presented the financial report for the period ending SEPTEMBER FY 2025. Mayor Mathis asked if there were any questions regarding the financial report; there were no questions.

MOTION: TO ACCEPT ETHRA'S FINANCIAL, REPORT FOR THE PERIOD OF OCTOBER FY 2025. MOTION WAS MADE BY TREY DYKES AND SECONDED BY WADE CRESWELL. THE MOTION PASSED.

EXECUTIVE DIRECTOR'S REPORT

Executive Director, Gary Holiway, asked Mike Patterson, Transportation Director, to present the updated Public Transit Safety Plan for approval. Mr. Patterson explained of the annual safety plan that is required to be approved each year by the board. He noted that the updated plan was due to the state by the 24th of December, 2024. Mr. Patterson also reported that ETHRA's Transportation Department had already been conducting safety inspections and tracking issues to better serve the community prior to the report being required by the state.

MOTION: TO ACCEPT ETHRA'S TRANSPORTATION PUBLIC TRANSIT SAFETY PLAN AS PRESENTED AND TO SUBMIT TO THE STATE. MOTION WAS MADE BY RON WILLIAMS AND SECONDED BY MARK POTTS. THE MOTION PASSED.

Mr. Holiway then reported on the DRAFT Review Audit conducted by the Audit Committee previous to the board meeting. He reported that the audit was a clean audit and no findings. He stated that the Audit Committee approved to bring the draft audit to the full board and accept the audit report.

MOTION: TO ACCEPT ETHRA'S DRAFT AUDIT AS PRESENTED. MOTION WAS MADE BY RON WILLIAMS AND SECONDED BY WADE CRESWELL. THE MOTION PASSED.

Mr. Holiway recognized Representative Dennis Powers, Campbell County, as being in attendance and thanked him for his service and time.

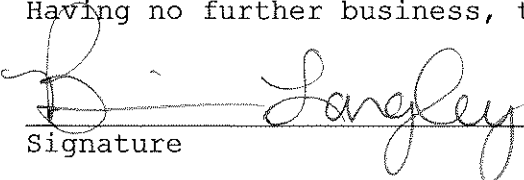
OTHER BUSINESS

There was no additional business.

ADJOURNMENT

Having no further business, the meeting was adjourned at 10:57 a.m.

Signature



Date

