

The members of the East Tennessee Human Resource Agency Board of Directors held their regular board meeting on July 9, 2024, Bearden Banquet Hall, 5806 Kingston Pike, Knoxville, TN 37919.

The following Board members were present:

Brian Langley	Morgan County
Glenn Jacobs	Knox County
Ron Williams	City of Farragut
Neal Pucciarelli	Cumberland Gap
Bill Brittain	Hamblen County
Mark Potts	Jefferson County
Mitch Ingram	Monroe County
Larry Waters	Sevier County
Mike Byrd	Grainger County
Joe Brooks	Claiborne County
Rob Mathis	Cocke County
Trey Dykes	City of Newport
Wade Creswell	Roane County
Richard Briggs	State of Tennessee
Elaine Davis	State of Tennessee

PUBLIC COMMENTS

Chair, Brian Langley, opened the meeting and asked if there were any public comments. There were no public comments.

CALL TO ORDER

Chair, Brian Langley, called the meeting to order at 10:33 a.m.

ROLL CALL

Chair, Brian Langley, asked for the roll call to be conducted. After roll call, the meeting proceeded.

APPROVAL OF AGENDA

MOTION: APPROVAL OF AGENDA FOR JULY 9, 2024 WAS MADE BY RON WILLIAMS AND SECONDED BY GLENN JACOBS. THE MOTION PASSED.

MINUTES OF THE LAST MEETING

Minutes of the previous meeting were mailed and e-mailed to members as part of the agenda package.

MOTION: APPROVE THE MINUTES OF THE MAY 14, 2024, MEETING MINUTES AS WRITTEN. MOTION WAS MADE BY RON WILLIAMS AND SECONDED BY SENATOR RICHARD BRIGGS. THE MOTION PASSED.

FINANCIAL REPORT

Treasurer, Mitch Ingram, presented the financial report for the period ending MAY FY 2024. Mayor Ingram asked if there were any questions regarding the financial report; there were no questions.

MOTION: TO ACCEPT ETHRA'S FINANCIAL, REPORT FOR THE PERIOD OF MAY FY 2024. MOTION WAS MADE BY RON WILLIAMS AND SECONDED BY JOE BROOKS. THE MOTION PASSED.

EXECUTIVE DIRECTOR'S REPORT

Executive Director, Gary Holiway, asked Ms. Jessica Stewart, ETHRA Compliance Officer, to review and explain the Document Retention Policy Update. Ms. Stewart noted that the document had been updated and provided the board with a copy of the policy.

MOTION: TO APPROVE THE DOCUMENT RETENTION POLCY UPDATE AS PRESENTED. MOTION MADE BY JOE BROOKS AND SECONDED BY NEAL PUCCIARELLI. MOTION PASSED.

Executive Holiway then gave an update on the renovations of the ETHRA Corporate office. He made note that it was taking quite a bit longer than anticipated but would be completed soon.

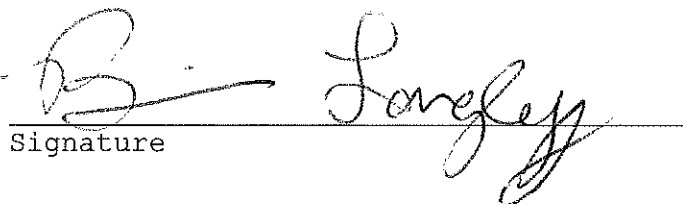
Mr. Holiway made mention that the monthly board meeting for August, 2024, would once again, be held off site at the Bearden Banquet Hall due to the renovations.

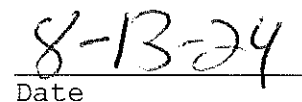
OTHER BUSINESS

There was no other business.

ADJOURNMENT

Having no further business, the meeting was adjourned at 11:03 a.m.


Signature


Date